Indiana Department of Homeland Security
Indiana Emergency Management/Homeland Security Higher Education
Advisory Board Meeting Agenda

March 16, 2007
10am – 2pm
Persimmon Room, Indiana Memorial Union
Indiana University
Bloomington, Indiana

Special Presentations:

- Presentation (1pm) by Cheryl Holmes (Host) about their program at IU – approximately 30 minutes with Q & A Overview of IU's program in Safety, offered at Bloomington and New Albany campuses.
- Presentation by Cory Myers, VP of Homeland Security Solutions, Envisage Technologies Corporations on "Acadis" recently contracted to keep records on safety training, first responder & certification throughout Indiana – approximately 45-60 minutes with Q & A

Meeting:

1. Call to Order & Roll Call - Tom Christenberry, Chair
   Members present – T Christenbery, Joe Bell, Amir Mousavi, Cheryl Holmes, Dean Larson, Don Wilson, Lee Ann Wambach, Dave Tate – quorum not present but Tom declared that decisions made today will stand in order to move forward with fall conference planning and other items. Tom gave overview of meeting schedule.

2. Reading & Approval of Minutes – Lee Ann Wambach, Secretary
   a. Advisory Board Meeting (1/19/07) Approved Larson/Mousavi

3. Report of the Officers, Boards, & Committee Reports
   a. Standing Committees
      i. Conference – Dave Tate, Chair reported
         Still waiting for a contract and conference coordinator – struck a separate agreement with hotel pending conference coordinator.
         Rooms need to be reserved "Save the date" should be sent.
         30 rooms held at Hilton until ?? Conference coordinator should be signed and onboard by April.
         Agenda set – should be approved and shared with EMAI.
         Wednesday 10/10 - Registration at 12 noon Vendors setup -
         1:30 Welcome
         2 – 3 pm Overview of IDHS EM Eric & Tom
         3-3:30 Vendor Break
         3:30 – 5 Kay Goss Panel Public & Private Partnership

5 pm Reception
Thursday 7:30 – 8:15 am - Continental breakfast
8:15 am - Review of Wednesday and overview of Thursday's schedule
8:30 am - Daryl Spiewak, & Kay Goss on the Emergency Management Foundation
9 – 9:30 am - Development of courses statewide with Transfer information
9:30 am - Vendor Break – Posters
10 – 11:45 am Tracks

1. Public Health
2. Campus Safety – Preparedness CERT, Table top exercises, business continuity
3. Curriculum - development of applicable courses NFPA Checklist ISU – feasibility to develop degree program

11:45 – 1:15 Lunch and Poster Session
1:30 – 3 pm - Pandemic Planning on Indiana Campus
Dr. Janet Brown from Valpo
Carol Shelby – Purdue
Janet Archer – Indiana Dept. of Health
3-3:30 pm - Break
3:30 - 4 pm - Wrap up and poster session awards
(Dave Tate will provide certificates)
Conference schedule approved by those in attendance –
Follow up needed –
- *News release from IDHS to other states – Illinois & Kentucky*
- *Funding for conference speakers/travel, etc from IDHS – what $$ is available?*
- *Need to look for the right people to send info to – look at FEMA higher ed site – also list of courses from Dave – find faculty who actually teach these at each campus.*
- *Prizes for Poster Session - Bob Riley Eli Lilly and Jim Pridgen – Cummins (may also provide judging)may also provide judging) US Steel –*

ii. Education, Training & Curriculum Development – (To Be Filled) no report
iii. Curriculum – Dave Tate, Chair NFPA 1600 checklist (new 2007) will be used to evaluate Purdue courses – trying to get all institutions to follow this checklist -
iv. Campus Safety & Emergency Preparedness – Dean Larson & Don Wilson, Co-Chairs - Met 3 times including a virtual meeting – April 24, Rose-Hulman, July 24, and Purdue Calumet November 13. Participation is good – have a listserve and established network of safety managers and risk managers on campuses. Wondered if is there funding from IDHS to bring a speaker in to

the conference such as Valerie Lucas UC Davis or Steve Sharbatt? Joe will check on this with Brad.

4. Unfinished Business
   a. Update: EM & Homeland Security Course approval & accreditation – Dave Tate
   b. Update: Purdue University's "Managing Resources & Applications for Homeland Security" – Amir Mousavi
      Reviewed this second course and sent recommendations to IDHS. No textbook reviewed for this course – will use current resources.
   c. Update: "Poster Project" for Conference – Lee Ann Wambach – will follow up on changes and add guidelines for entries -
   d. Review: Membership – Tom Christenberry concerns about changing by-laws to accommodate current patterns of participation on the board,
   e. Review: By-Laws – Tom Christenberry

5. New Business
   a. Selection of location for next meeting May 18, 2007
   b. Assessment of Teaching – Dean Larson
   c. New Projects and Initiatives – Tom Christenberry
         1. Programs/Projects presented during Advisory Board Meetings
               a. Ex: Law Enforcement Television Network – Homeland One
               b. Ex: DOJ/NIJ Technology Working Group
               c. "Digital Multimedia Evidence Processing Lab" - LEVA
   d. Visitors and Guests – Tom Christenberry
   e. Emergency Management Foundation – appropriate to bring Daryl Speiwak into our board meeting – for presentation – preview -

6. Adjournment

   Envisage Presentation –Described a need to consolidate the training opportunities and records for those who work in emergency management, fire safety, homeland security, etc. They have a 2004 contract with ILEA – Indiana Law Enforcement Academic to track training – federal/state/county/interrelated agency – information management (this is what this company does) – gather best practices from agencies, etc. Software designed to manage all aspects of training operations – comprehensive database shared- indexed – accessible – can manage programmed learning, instructor performance, test/question performance. Automated scheduling – load balance for all available instructors – classes needed – training attainment rates. Facilities and retraining can also be managed. This company provides the "containers" and information management tools – client or agency provides the content and learning objectives, profile of proficiency & other standards.